

Illuminating Engineering Society of North America IESNA West District No. 6 Edmonton Region

Annual General Meeting Minutes

Date:	May 23, 2018
Place/Time:	Alberta Infrastructure – 6950 – 113 Street NW
	Training Room 1D
	Wednesday May 23, 2018 @ 11:30-13:30
Distribution:	

Stribution.

Membership Recorded by: S. Nakai

1.0 WELCOMING REMARKS AND YEAR OVERVIEW

- .1 Opening remarks provided by Brent McCabe (President).
- .2 Thanks provided to all of the Board of Managers Leadership, Committee Chairs, and Co-Chairs, and members at large, for their assistance over the last year.
- .3 Acceptance of the meeting minutes from the May 24, 2017 AGM meeting (motioned & accepted).
- .4 Year in review synopsis provided. Updates include:
 - .1 Increased chapter/society involvement.
 - .2 Refinement of communication strategy.
 - .3 Continued program and education events; summary of events discussed.
 - .4 Continued social media presence.
 - .5 Grow exposure for local and national projects
- .5 A brief review of some of the 2017-2018 events and updates include:
 - June 21 Spectroscopy of Light tesla Coils, Filters, Fireworks and more
 - .2 July 19 Year 4 of 5 year IES Planning Session
 - .3 Sept. 13 The Lighting Experience Lab
 - .4 Oct. 18 Human Centric Lighting Update
 - .5 Nov. 29 Outdoor Lighting Tour
 - .6 Jan. 17 Wireless Lighting Control
 - .7 Feb. 3 Advanced Ltg. Education Commissioning Ltg. & Control Systems
 - .8 Feb. 7 Jubilee Auditorium Lighting Tour
 - .9 April 19 Listen to the Architecture
 - .10 May 23 IES AGM (Edmonton Chapter)
- .6 An update for upcoming events include:
 - .1 June 15 IES Edmonton Pitch & Putt Tournament
 - .2 July 18 Year 5 of 5 year IES Planning Session
 - .3 Sept/Oct Lunch and Learn Educational Session
 - 4 Fall Fundamentals of Lighting Educational Sessions

Refer to https://iesedmonton.org/news/, as well as social media pages for more information.

2.0 FINANCIAL UPDATE

- .1 Overview of financial account balance provided for the year (up to but excluding current AGM).
 - .1 Balance is \$4,655.19 as of May 16, 2018. Refer to attached information.
- .2 Account explanation in more detail: Compared to previous year when Fundamentals course was run.
- .3 Acceptance of the financial report as provided (all in favour; financial report passed).

3.0 BOARD OF GOVERNORS POSITION ELECTIONS

- .1 Elections to the various Board of Governors positions were provided by the attending AMG membership.
- .2 Elections of positions provided with general consent as follows:

Name	Position
Ryan Sonnenberg	President
Chris Barr	Vice President
Brent McCabe	Past President
Sunil Nakai	Secretary
Joshua Bornia	Treasurer
Derek Ginnell	Awards Chair
Colin Fair	Communications Chair (Webmaster)
Benjamin Rajewski	Education Chair
Lena Montpetit	Emerging Professionals Chair
Alexey Kalnin	Emerging Professionals co-Chair
Todd Shearer	Membership / Nominating Chair
Steve Eriksen	Membership / Nominating co-Chair
Raquel McAllister	Program Chair
Katy Evans	Program co-Chair

Name	Position
Megan Finley	Board of Manager
Trina Larsen	Board of Manager
Ian McGuinness	Board of Manager
Randy Phung	Board of Manager
Darven Smetaniuk	Board of Manager
Colin Wright	Board of Manager
Krista Wright	Board of Manager

Members and Public at lar	ge
Ken Glowinski	Dylan Toymaker
Glenn Stowkowy	Lance Warner

4.0 PRESENTATIONS

- .1 Chris Barr + Derek Ginnell provided a presentation to the attending members for the local IES "Northern Lights" Awards.
- .2 Submission were provided by members to be voted upon by the AGM attendees:
 - .1 Submission for the Exterior were:
 - .1 Victoria Park Ice Way Skating Trail
 - .2 Mechanized River Valley Access
 - .3 WSP Tower

Winner: Mechanized River Valley Access (Dialog)

- .2 Submission for the Interior were:
 - .1 Starlight Casino
 - .2 NorQuest College Singhmar Centre for Learning
 - .3 Hillberg & Berk
 - .4 Manulife Place Ltg. Replacement
 - .5 Jen-Col Office

Winner: Starlight Casino (AES)

- .3 Local IES "Award of Recognition" presented to: Colin Wright.
- .4 Attendee and Award Submission prize draws completed.

5.0 ADJOURNMENT

.1 Brent McCabe (outgoing President) provided closing remarks and adjourned the meeting.

IESNA SECTION FINANCIAL REPORT

Illuminating Enginering Society Edmonton Section #79 SECTION NAME: WEST DISTRICT NUMBER: 6

Section Treasurer: Josh Bornia Period May 16, 2017 - May 16, 2018

REVENUE	Column A	Column B
1. Balance brought forward from previous report,		
May 16, 2017 (include all cash, investments, etc. at cost).		<u>\$ 10,305.74</u>
Revenue (if exceeds \$200, please indicate breakdown below, use reverse side if necessary)		
•	¢ 40.704.44	
3. IES - Special Events 4. Educational Commissioning Lighting & Control Systems Sominar /Ech 2 2019)	\$ 10,791.44	
 Educational- Commissioning Lighting & Control Systems Seminar (Feb 3,2018) Educational - Webinars 	\$ 1,500.00	
6. Other—	\$ -	
	\$ -	
7. Annual Membership Rebate IES REVENUE Subtotal—total all income, enter in columns A and B	\$ 962.40 \$ 13.253.84	\$ 13.253.84
8. TOTAL REVENUE —(Add items) enter in column B		\$ 23.559.58
EXPENSES		
1. EXPENSES: Misc Expenses see list on page 2.	\$ -	
2. Business meetings	\$ (609.62)	
3. IES - Special Events - lunch and learns, tours, etc	\$ (17,285.83)	
4. Educational- IES Training Courses	\$ (521.26)	
5. Stationary, postage, literature	\$ -	
6. Fees	\$ (70.64)	
7. Advertising	\$ (383.50)	
8. IES Local Northern Light Awards	\$ (33.54)	
9.	\$ -	
EXPENSES Subtotal—(Add items) enter in columns A and B	\$ (18,904.39)	\$ (18,904.39)
Bank Balance as of May 16, 2018	<u>\$ 4,655.19</u>	
Subtract item 21 from 12, enter in column B.		
Note: Using reverse side—indicate a complete breakdown of line1		
Line 22 should reflect all cash, investments, etc., on hand, at cost as of date issued	\$ 4.655.19	
Line 22 should reflect all cash, investments, etc., on hand, at cost as of date issued	Bank Balance	
The preceeding Financial Report has been reviewed and approved by the Section Board o Managers.	f	
Signature of Section Treasurer Date Signature of Section President Date		

IESNA ANNUAL SECTION FINANCIAL REPORT - PAGE 2 of 2

Events - OLED Seminar (Remaining Balance)	REVENUE			
Events - Spectroscopy TWoSE Event \$ 1,080.00			¢	406.44
Events - Lighting Experience Lab \$ 1,125.00 Events - Human Centric Lighting Seminar \$ 1,295.00 Events - Outdoor Lighting Tour \$ 1,670.00 Events - Wireless Lighting Seminar \$ 1,170.00 Events - Jubilee Backstage Tour \$ 1,445.00 Events - Listen to the Architecture (Charles Israel) \$ 2,600.00 Training - Commissioning Lighting & Control Systems \$ 962.40 Annual Membership Rebate \$ 962.40 Total \$ 13,253.84 EXPENSES Events - 2017 AGM \$ (2,141.48) Events - OLED Seminar (Remaining Balance) \$ (578.23) Events - Spectroscopy TWOSE Event \$ (1,940.45) Events - Spectroscopy TWOSE Event \$ (1,650.08) Events - Human Centric Lighting Seminar \$ (2,675.87) Events - Outdoor Lighting Tour \$ (1,635.02) Events - Wireless Lighting Seminar \$ (2,675.87) Events - Jubilee Backstage Tour \$ (1,635.02) Events - Jubilee Backstage Tour \$ (3,406.46) Events - Listen to the Architecture (Charles Israel) \$ (3,406.46) Training - Commissioning Lighting & Control Systems \$ (439.26) Training - Commissioning Lighting & Control Systems \$ (439.26) Training - Commissioning Lighting & Control Systems \$ (439.26) Training - Commissioning Lighting & Control Systems \$ (439.26) Training - Commissioning Lighting & Control Systems \$ (33.354) Advertising \$ (33.354) Advertising \$ (33.354) Advertising \$ (33.354) BREAKDOWN OF ITEM 22 Cash In Bank N/A Mutual Funds N/A Bonds N/A	· · · · · · · · · · · · · · · · · · ·			
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